



Circular No.: GDGPSH/INT./CIR./25-26/25

Date: 11-08-2025

G.D. GOENKA PUBLIC SCHOOL, HABRA

SESSION 2025-26

NOTICE

Sub: Emergency Evacuation Drill

Dear Parents/Guardians,

This is to inform all staff and students that an evacuation drill will be conducted on Tuesday, **12.08.2025** at 11:00 am. The purpose of this drill is to ensure that all members of our institution are familiar with the evacuation routes, assembly areas, and safety protocols to be followed in the event of an emergency such as fire, earthquake, or other hazards.

Instructions to be followed at the time of drill:

1. At the sound of the alarm, stop all activities immediately.
2. Do not run, push, or stop to collect personal belongings.
3. Follow your teacher/supervisor to the designated assembly point.

Your full cooperation is expected to make this drill a success.

Safety is our shared responsibility.

Sincerely,



PRINCIPAL

G. D. Goenka Public school, Habra