



Circular No.:- GDGPSH/INT./CIR./26-27/08

Date: 16.04.2026

**G.D. GOENKA PUBLIC SCHOOL, HABRA
SESSION 2026-27**

NOTICE

(Class I to IX)

Subject: Regarding Bangla Shiksha Portal Data Entry

Dear Parents,

Please be informed that we have initiated the process of entering student details into the Bangla Shiksha Portal.

Forms have been distributed to newly admitted students. You are requested to fill in the form carefully and accurately and submit it by Monday without fail.

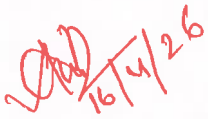
Students who have already received the form but have not yet submitted it are also requested to do so mandatorily by Monday.

A copy of the form is attached below for your reference. In case the physical copy provided in class is damaged or misplaced, you may take a printout of the attached form and submit the same.

Please note that Monday is the final deadline. Failing to comply, the school will not be responsible for any inconvenience caused thereafter.

We seek your cooperation in ensuring the timely and accurate submission of the forms.

Regards,


16/4/26
HEADMISTRESS
G. D. Goenka Public School, Habra
PRATAPNAGAR, GANDOPAYAN, 743263
WEST BENGAL, PIN-743263

STUDENT DCF

Name of the School :

UDISE Code of School :

Student Code :

(to be filled up by school after generation from BSP)

Affix Passport size
photograph of the
student

GENERAL INFORMATION OF STUDENT

Name of the Student*:

FIRST	MIDDLE	LAST
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Gender*: MALE FEMALE TRANSGENDER [Give (√) in the box]

Date of Birth*:

D	D	M	M	Y	Y	Y	Y
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Mother's Name*: _____

Father's Name*: _____

Guardian's Name*: _____

Aadhaar No of Child:

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Name of Student as Per Aadhaar : _____

Mother Tongue of the Child*: _____

Social Category* (GENERAL, SC, ST, OBC-A, OBC-B): _____

Religion*: _____

HINDU, MUSLIM, CHRISTIAN, SIKH, BUDDHIST, PARSI, JAIN, OTHERS)

Whether BPL beneficiary?* (Yes-1, No-2):

If Yes, then Whether Anthodia Anna Yojana (AAY) beneficiary? (Yes-1, No-2) :

If Yes, BPL No*.:

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Whether belongs to Economically Weaker Section (EWS) / Disadvantaged Group*? (Yes-1, No-2) :

Whether CWSN*? (Yes-1, No-2) :

If Yes, Type of impairment* : _____

(Type of Impairment :-1-Blindness, 2-Low-Vision, 3-Hearing impairment, 4-Speech and Language, 5-Locomotor Disability, 6-Mental illness, 7-Specific Learning Disability (SLD)s, 8-Cerebral palsy, 9-Autism Spectrum Disorder (ASD), 10-Multiple Disability incl. deaf, blindness, 11-Leprosy Cured students, 12-Dwarfism, 13-Intellectual Disability, 14-Muscular Dystrophy, 15-Chronic Neurological conditions, 16-Multiple Sclerosis, 17-Thalassemia, 18-Haemophilia, 19-Sickle Cell disease, 20-Acid Attack victim, 21-Parkinson's disease)

If Specific Learning Disability (SLD), specify the type*:
(Dysgraphia-1, Dyscalculia-2, Dyslexia-3)

Nationality*(Indian / Other): _____

Is this Child identified as Out-of-School-Child?* (Yes-1, No-2):

If yes, when the child is mainstreamed?*
(In current academic year-1, In earlier academic year -2):

Birth Registration Number :

Blood Group(A+,A-,B+,B-,AB+,AB-,O+,O-):

Identification Mark : _____

Health ID :

Relationship with Guardian*(FATHER,MOTHER,OTHER): _____

Annual Family Income*: _____

Guardian's Qualification*: _____

ENROLMENT DETAILS OF STUDENT IN PRESENT SCHOOL FOR CURRENT YEAR

Admission Number in School *:

Admission Date in Present Class*:

Status of student in Previous Academic Year of Schooling *: _____
(1- Studied at Current/Same School, 2-Studied at Other School, 3-Anganwadi/ ECCE Centre, 4-None/Not Studying)

In the Previous class studied – whether appeared for examinations*: _____
(1-Appeared, 2- Not Appeared)

If appeared in the exam of the previous class studied – Result of the examination*: _____
(1-Detained/Repeater/Not Passed, 2-Promoted/Passed, 3-Promoted/Passed with grace, 4-Promoted/Passed without Examination)

If appeared in the exam of the previous class studied –
% of overall marks obtained in the examination*: _____

No. of days child attended school (in the previous academic year)*:

Grade/Class Studied in the Previous/Last Academic Year *:

Previous Stream: Previous Section *: Previous Roll No.*:

Academic Year*(20XX-XX)

Present Class*:

Academic Stream opted by student (For Higher Secondary Classes only)*:-

Present Section*: Present RollNo*:

Medium* :
(Bengali, English, Hindi, Urdu, Santhali, Nepali, Oriya, Telugu)

Admitted / Enrolled Under (Only for Pvt. Unaided Schools)*:
(0-None, 1-Section 12 of the RTE, 2-EWS, 3-Persons with Disabilities, 4-Disadvantaged Group, 5-Others)

FACILITY AND OTHER DETAILS OF THE STUDENT

Facilities provided to the student (for the year of filling data)*: Yes/ No

Free Uniforms (In BSP, No of Uniform Sets Received)*: Yes/ No

Free Transport facility* : Yes/ No Free Escort * : Yes/ No

Free Hostel facility * : Yes/ No Free Bicycle* : Yes/ No

Free Shoe* : Yes/ No Complete set of free books* : Yes/ No

Free Exercise book * : Yes/ No Free Mobile / Tab/Computer* : Yes/ No

Scholarship received by student:

i) Central Scholarship Received by Student (YES-1, NO-2)*:
(If YES-1, mention the name of Central scholarship)

Name of Central Scholarship * : _____

Scholarship Amount (per annum)* :

ii) State Scholarship Received by Student (YES-1, NO-2)*:
(If YES-1, mention the name of State scholarship)

Name of State Scholarships * : _____

Scholarship Amount (per annum)* :

If girl student, select Kanyashree Scholarship scheme: _____
(Kanyashree 1 / Kanyashree 2)

Kanyashree Scholarship Amount (per annum) :

iii) Other Scholarship received by Student (YES-1, NO-2)*:

Scholarship Amount (per annum)*

Facilities provided to Student in case of CWSN(Yes-1, No-2)* :

Braille Book*:

Braille Kit*:

Low Vision Kit*:

Braces*:

Crutches*:

Wheel Chair*:

Tri-cycle*:

Caliper*:

Escort*:

Hearing Aid*:

Stipend*:

Other*:

Whether child has been screened for Attention Deficit Hyperactive Disorder (ADHD)?* :
(Yes-1, No-2)

Is the student involved in any extracurricular activity? (Yes-1, No-2)* :

If 1-YES, has the student been identified as a gifted / talented child in (Yes-1, No-2)

Mathematics*:

Language*:

Science*:

Technical*:

Sports*:

ART*:

If gifted/talented in any one or more subject, whether provided mentors (Yes-1, No-2)*:

Whether the student participated in nurturance camps* (Yes-1, No-2):

State Level*(Yes-1, No-2):

National Level*(Yes-1, No-2):

Has the student appeared in State Level Competitions / Olympiads /National level Competitions?*(Yes-1, No-2):

Does the child participate in NCC/ NSS/ Scouts and Guides *(Yes-1, No-2):

Getting free education as per RTE Act (Yes-1, No-2)*:

Whether the child is Homeless (Yes-1, No-2)*:

[Not Applicable, Homeless and staying on streets with parent/guardian (not staying in home), Homeless and staying on streets without adult protection]

Special training facility provided (Yes-1, No-2)*:

VOCATIONAL EDUCATION DETAILS OF THE STUDENT

Was the student provided with any exposure to Vocational Activities?
(Yes-1, No-2):

Did the student undertake any vocational course?* (Yes-1, No-2)

If Yes-1,
(a) Trade/Sector*:

(b) Job Role*:

(c) Duration of vocational classes attended by student*:

(i) Theory (in hours)*:

(ii) Practical (in hours)*:

(iii) Training in industry (in hours)*:

(iv) Field Visit (in Numbers)*:

(d) Whether Appeared for Examination in Previous Class for Vocational Subject*:
(1-Appeared and Passed, 2-Appeared and Not Passed, 3-Not Applicable, 4- Not Appeared)

If 1-Appeared and Passed or 2-Appeared and Not Passed then
% of Marks obtained*:

(e) Whether student applied for placement*:
(1-Applied and Placed, 2-Applied and Not Placed, 3-Not Applied Yet)

(f) Whether student applied for apprenticeship*:
(1-Applied and Given Apprenticeship, 2-Applied But Not Given Apprenticeship, 3-Not Applied Yet)

Completed NSQF Level *(Yes-1, No-2):

Employment/placement Status* (Yes-1, No-2):
If 1-Yes

Salary Offered*:

CONTACT INFORMATION FOR STUDENT

Country* : _____
State* : _____
Address* : _____
Habitation or Locality* : _____
District* : _____
Block/Munc/Corp* : _____
Panchayat/Ward* : _____
Post Office* : _____
Police Station* : _____
Pin Code* : _____
Mobile Number* : +91 _____
Contact email-id : _____

CONTACT INFORMATION FOR GUARDIAN

Country* : _____
State* : _____
Address* : _____
Habitation or Locality* : _____
District* : _____
Block/Munc/Corp* : _____
Panchayat/Ward* : _____
Post Office* : _____
Police Station* : _____
Pin Code* : _____
Mobile Number* : +91 _____
Contact email-id : _____

BANK DETAILS

Bank Name : _____
Branch Name : _____
IFSC : _____
Account Number : _____

Approvedby

Compiledby

Compiled on: / / _____

Guidelines for filling up the Student-DCF
(PLEASE ENTER THE DETAILS IN BLOCK LETTERS)

GENERAL INFORMATION OF STUDENT

Mother Tongue of the Child*:- (BENGALI, ASSAMESE, GUJARATI, HINDI, KANNADA, KASHMIRI, KONKANI, MALAYALAM, MANIPURI, MARATHI, NEPALI, ORIYA, PUNJABI, SANSKRIT, SINDHI, TAMIL, TELUGU, URDU, ENGLISH, BODO, MISING, DOGRI, KHASI, GARO, MIZO, BHUTIA, LEPCHA, LIMBOO, FRENCH, ANTHALI, MAITHILI, ANGAMI, AO, ARABI, BHOTI, BODHI, GERMA, KAKBARAK, KONYAK, LADDAKHI, LOTHIA, MAITHILI, NICOBAREE, ORIYA(LOWER), PERSIA, PORTUGUESE, RAJASTHANI, RUSSIA, SEMA, SPANISH, TIBETA, ZELIANG, MUNDA, KUI, KUVI, ZUANGO, KISSAN, ORAM, SAURA, OTHER LANGUAGES)

Annual Family Income*:- (0-50,000 / 50,001-1,20,000 / 1,20,001-2,50,000 / 2,50,000-5,00,000 / Above 5,00,000)

Guardian's Qualification*:- (GRADUATE, BELOW GRADUATION, POST GRADUATE)

ENROLMENT DETAILS OF STUDENT IN PRESENT SCHOOL FOR CURRENT YEAR

Present Class*:- (PRE-PRIMARY, CLASS I, CLASS II, CLASS III, CLASS IV, CLASS V, CLASS VI, CLASS VII, CLASS VIII, CLASS IX, CLASS X, CLASS XI, CLASS XII)

Academic Stream opted by student (For Higher Secondary Classes only):- (ARTS, SCIENCE COMMERCE, VOCATIONAL, OTHER STREAMS, NOT APPLICABLE)

Present Section*:-(A, B,C,D, E, F, G,H,I,J,K,L,M,N,O,P,Q,R,S,T,U,V,W,X,Y,Z, NOT APPLICABLE)

Grade/Class Studied in the Previous/Last Academic Year (Previous Class)*:- (PRE-PRIMARY, CLASS I, CLASS II, CLASS III, CLASS IV, CLASS V, CLASS VI, CLASS VII, CLASS VIII, CLASS IX, CLASS X, CLASS XI, CLASS XII)

Previous Stream:- (ARTS, SCIENCE, COMMERCE, VOCATIONAL, OTHER STREAMS, NOT APPLICABLE)

Previous Section:- (A, B,C,D, E, F, G,H,I,J,K,L,M,N,O,P,Q,R,S,T,U,V,W,X,Y,Z, NOT APPLICABLE)

FACILITY AND OTHER DETAILS OF THE STUDENT

Name of Central Scholarships*:- (BEGUM HAZRAT MAHAL NATIONAL SCHOLARSHIP (MoMA), Financial Assistance for Education of the Wards of Beedi/Cine/IOMC/LSDM Workers - Post-Matric (MoLE), Financial Assistance for Education of the Wards of Beedi/Cine/IOMC/LSDM Workers - Pre-Matric (MoLE), Financial Support to the students of NER for Higher Professional Courses(NEC MERIT SCHOLARSHIP), National Means Cum Merit Scholarship (DoSEL), Other Central Scholarships, Post-matric Scholarship for Students with Disabilities (DEPwD), Post Matric Scholarship for SC students (All States) (MoSJE), Post Matric Scholarships Scheme for inorities (MoMA), Pre-matric Scholarship for Students with Disabilities (DEPwD), Pre Matric Scholarship for SC students for Class IX and X(All States) (MoSJE), Pre Matric Scholarships Scheme for Minorities (MoMA), Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles,

Prime Minister's Scholarship Scheme For RPF/RPSF, Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles)

Name of State Scholarships:- (Aikyashree Post Matric Scholarship, Aikyashree Pre-Matric Scholarship, Aikyashree Swami Vivekananda Merit Cum Means Scholarship, Aikyashree Talent Support Stipend, CS Pre-Matric Scholarship for SC Students of Class IX & X, Kanyashree 1, Kanyashree 2, Post Matric Scholarship for OBC Students, Post Matric Scholarship for SC Students, Post Matric Scholarship for ST Students, Pre-Matric Scholarship for OBC Merit cum Means, SC ST Scholarship for Class V-XII Students, SC ST Scholarship for hosteller, Shikshashree, Swami Vivekananda Merit Cum Means Scholarship, Vidyasagar Science Olympiad)

VOCATIONAL EDUCATION DETAILS OF THE STUDENT

(a) Trade/Sector*:-

(NOT APPLICABLE, AGRICULTURE, APPAREL, AUTOMOTIVE, BEAUTY & WELLNESS, BANKING FINANCIAL SERVICES AND INSURANCE (BFSI), ELECTRONICS, HEALTHCARE, IT-ITES, LOGISTICS, CAPITAL ODS, MEDIA & ENTERTAINMENT, MULTI-SKILLING, RETAIL, SECURITY, SPORTS, TELECOM, TOURISM & HOSPITALITY, LEATHER, PLUMBING, IRON AND STEEL, CONSTRUCTION)

(b) Job Role*:-

(DAIRY WORKER, FLORICULTURIST (OPEN CULTIVATION), GARDENER, VEGETABLE PRODUCTIO, PADDY FARMER, NURSERY WORKER, APPAREL PRODUCTION ASSISTANT, ASSISTANT FASHION DESIGNER (APPAREL), HAND EMBROIDERER, AUTOMOTIVE SERVICE TECHNICIAN L3, ASSISTANT BEAUTY THERAPIST, BUSINESS CORRESPONDENT, MASO, DOMESTIC APPLIANCES TECHNICA, HOME ELECTRIC TECHNICA, TV REPAIR TECHNICA, REPAIR AND MAINTENANCE OF COMPUTER AND PERIPHERAL, GENERAL DUTY ASSISTANT/PATIENT CARE ASSISTANT, VISION TECHNICA, DOMESTIC BIOMETRIC DATA OPERATOR, DOMESTIC IT HELP DESK ATTENDANT, SERVICE DESK ATTENDANT, DOMESTIC DATA ENTRY OPERATOR, WAREHOUSE ASSISTANT, ANIMATOR, STORY BOARD ARTIST, MAHARASHTRA ONLY. PHYSICAL TRAINER/TEACHER, CASHIER, SALES ASSOCIATE, STORE OPERATION ASSISTANT TRAINEE ASSOCIATE, UNARMED SECURITY GUARD, IN-STORE PROMOTER, CUSTOMER CARE EXECUTIVE (CALL CENTRE), HOUSEKEEPING ATTENDANT, TOUR ASSISTANT, TRANSFER ASSISTANT, TRAVEL AGENCY ASSISTANT, MEET & GREET OFFICER)

Guidelines for filling up the DCF

(PLEASE ENTER THE DETAILS IN BLOCK LETTERS)

A. Basic Information:

4. **Social Category:** GENERAL, SC, ST, OBC, ORC, OTHERS, OBC-A, OBC-B
5. **Religion** : HINDU, MUSLIM, CHRISTIAN, SIKH, BUDDHIST, PARSI, JAIN, OTHERS
6. **Mother Tongue:** BENGALI, ASSAMESE, GUJARATI, HINDI, KANNADA, KASHMIRI, KONKANI, MALAYALAM, MANIPURI, MARATHI, NEPALI, ORIYA, PUNJABI, SANSKRIT, SINDHI, TAMIL, TELUGU, URDU, ENGLISH, BODO, MISING, DOGRI, KHASI, GARO, MIZO, BHUTIA, LEPCHA, LIMBOO, FRENCH, SANTHALI, MUNDA, KUI, KUVI, ZUANGO, KISSAN, ORAM, SAURA, MAITHILI, ANGAMI, AO, ARABIC, , BHOTI, BODHI, GERMA, KAKBARAK, KONYAK, LADDAKHI, LOTH, MAITHILI, NICOBAREE, ORIYA(LOWER), PERSIA, PORTUGUESE, RAJASTHANI, RUSSIA, SEMA, SPANISH, TIBETA, ZELIANG, OTHER LANGUAGES.
7. **Nationality** : INDIAN, OTHERS
9. **Blood Group** : A+, A-, B+, B-, AB+, AB-, O+, O-

B. Educational Information:

4. **Present Class** : PRE PRIMARY, CLASS I, CLASS II, CLASS III, CLASS IV, CLASS V, CLASS VI, CLASS VII, CLASS VIII, CLASS IX, CLASS X, CLASS XI, CLASS XII.
5. **Present Section** : A, B, C, D, E, F, G, H, I, J, NOT APPLICABLE.
7. **Present Stream** : ARTS, SCIENCE, COMMERCE, VOCATIONAL, OTHER STREAMS.
8. **Previous Class** : PRE PRIMARY, CLASS I, CLASS II, CLASS III, CLASS IV, CLASS V, CLASS VI, CLASS VII, CLASS VIII, CLASS IX, CLASS X, CLASS XI, CLASS XII.
9. **Previous Section:** A, B, C, D, E, F, G, H, I, J, NOT APPLICABLE.
11. **Previous Stream:** ARTS, SCIENCE, COMMERCE, VOCATIONAL, OTHER STREAMS, NOT APPLICABLE.
12. **Medium** : BENGALI, ASSAMESE, GUJARATI, HINDI, KANNADA, KASHMIRI, KONKANI, MALAYALAM, MANIPURI, MARATHI, NEPALI, ORIYA, PUNJABI, SANSKRIT, SINDHI, TAMIL, TELUGU, URDU, ENGLISH, BODO, DOGRI, SANTHALI, MAITHILI, OTHER LANGUAGES.

D. Guardian's Details:

4. **Relationship(with Guardian)** : FATHER, MOTHER, OTHER.
5. **Annual Family Income** : 0-50,000, 50,001-1,20,000, 1,20,001-2,50,000, 2,50,001-5,00,000, Above 5,00,000.
6. **Guardian's Qualification:** Graduate, Below Graduate.

F. Other Information:

4. **Type of Disability:** NOT APPLICABLE, BLINDNESS, LOW-VISION, HEARING IMPAIRMENT (DEAF AND HARD OF HEARING), SPEECH AND LANGUAGE DISABILITY, LOCOMOTOR DISABILITY, MENTAL ILLNESS, SPECIFIC LEARNING DISABILITIES, CEREBRAL PALSY, AUTISM SPECTRUM DISORDER, MULTIPLE DISABILITIES INCLUDING DEAF BLINDNESS, LEPROSY CURED PERSONS, DWARFISM, INTELLECTUAL DISABILITY, MUSCULAR DYSTROPHY, CHRONIC NEUROLOGICAL CONDITIONS, MULTIPLE SCLEROSIS, THALASSEMIA, HEMOPHILIA, SICKLE CELL DISEASE, PARKINSONS DISEASE, ACID ATTACK VICTIM.

G. Facilities:

3. **Whether the child is Homeless:** HOMELESS AND STAYING ON STREETS WITH PARENT/GUARDIAN (NOT STAYING IN HOME), HOMELESS AND STAYING ON STREETS WITHOUT ADULT PROTECTION, NA.
4. **No of Uniform Sets Received:** NONE ONE SET, TWO SET, PARTIAL.
9. **Hostel Type:** BOYS, GIRLS, BOYS AND GIRLS, NOT APPLICABLE.
10. **Hostel Schemes:** RMSA, BRGF, KGBF, MODEL, NOT APPLICABLE.
13. **CWSN Facility Received:** BRAIL BOOK, BRAIL KIT, LOW VISION KIT, HEARING AID, BRACES, CRUTCHES, WHEEL CHAIR, TRI-CYCLE, CALIPER, OTHERS, NOT APPLICABLE.

I. For the Students of grades IX to XII who have opted for Vocational Courses:

1. **Trade/Sector:** NOT APPLICABLE, AGRICULTURE, APPAREL, AUTOMOTIVE, BEAUTY & WELLNESS, BANKING FINANCIAL SERVICES AND INSURANCE (BFSI), CONSTRUCTION, ELECTRONICS, HEALTHCARE, IT-ITES, LOGISTICS, CAPITAL ODS, MEDIA & ENTERTAINMENT, MULTI-SKILLING, RETAIL, SECURITY, SPORTS, TELECOM, TOURISM & HOSPITALITY, LEATHER, PLUMBING, IRON AND STEEL.
2. **Job Role:** DAIRY WORKER, FLORICULTURIST (OPEN CULTIVATION), GARDENER, VEGETABLE PRODUCTION, PADDY FARMER, NURSERY WORKER, APPAREL PRODUCTION ASSISTANT, ASSISTANT FASHION DESIGNER (APPAREL), HAND EMBROIDERER, AUTOMOTIVE SERVICE TECHNICIAN L3, ASSISTANT BEAUTY THERAPIST, BUSINESS CORRESPONDENT, MASON, DOMESTIC APPLIANCES TECHNICIAN, HOME ELECTRIC TECHNICIAN, TV REPAIR TECHNICIAN, REPAIR AND MAINTENANCE OF COMPUTER AND PERIPHERAL, GENERAL DUTY ASSISTANT/PATIENT CARE ASSISTANT, VISION TECHNICIAN, DOMESTIC BIOMETRIC DATA OPERATOR, DOMESTIC IT HELP DESK ATTENDANT, SERVICE DESK ATTENDANT, DOMESTIC DATA ENTRY OPERATOR, WAREHOUSE ASSISTANT, ANIMATOR, STORY BOARD ARTIST, MAHARASHTRA ONLY, PHYSICAL TRAINER/TEACHER, CASHIER, SALES ASSOCIATE, STORE OPERATION ASSISTANT, TRAINEE ASSOCIATE, UNARMED SECURITY GUARD, IN-STORE PROMOTER, CUSTOMER CARE EXECUTIVE (CALL CENTRE), HOUSEKEEPING ATTENDANT, TOUR ASSISTANT, TRANSFER ASSISTANT, TRAVEL AGENCY ASSISTANT, MEET & GREET OFFICER.